



Florida Office of Financial Regulation

EVENT PARTICIPATION FORM

Please allow at least **14 business days** prior to event for us to determine if OFR participation is possible. For events with several months' advanced notice, we may be unable to confirm a specific speaker until closer to the event. For additional questions, please contact the Communications Office at OFR-PressOffice@flofr.com.

Event information

Name of event:
Name of host organization:
Host organization website:
Other participating organizations:
Requested date(s):
Requested time(s):
Location (full address):
Requested attire:
Confirmation deadline:

Contact information

Name:
Email:
Phone:
Fax:
Cell:
Mailing address:

Is anyone associated with this organization registered/licensed with OFR? If so, please provide name(s).

Participation role

Describe OFR's participation role in the meeting: (keynote, introduction, panel discussion, fair/expo, etc.):

Describe requested topic:

What is the requested length of the presentation?
Would you like to allot time for Questions & Answers?

Describe the presentation environment: (podium, microphone, PowerPoint projector, internet access):

What is the size of the audience?

Is an agenda of your meeting available? If so, please send a copy to OFR-PressOffice@flofr.com.

How did you hear about the Office of Financial Regulation?